

## **EAST MILLINOCKET SCHOOL BOARD POLICY**

### **CITIZEN'S CHALLENGE OF EDUCATIONAL MEDIA (FORM)**

#### **NEPN/NSBA CODE: IJJ-E**

Despite the care taken to select materials for student and teacher use and the qualifications of the persons who select the materials, it is recognized that occasional objections may be raised by community members, students, or school staff.

In the event a complaint is made the following procedures will apply:

1. The complaint will be heard first by the person providing the materials in question.
2. The complainant will be referred to the building principal and requested to fill out the "Request for Review of Library Materials" form. A copy of the form will be forwarded to the superintendent of schools.
3. The superintendent will appoint a committee composed of the following persons to review the complaint: one principal at the appropriate grade level; one librarian/media specialist; one classroom teacher; the department head in the subject area of the challenged materials; one community member.
4. The review committee will: read and examine the materials referred to them; check general acceptance of the materials by reading reviews; weigh values and faults against each other and form opinions based on the material as a whole and not on passages or portions pulled out of context; meet to discuss the material and prepare a written report on it for submission to the school board.
5. The decision of the school board will be forwarded to the superintendent of schools who will inform the complainant of the results.
6. No materials will be removed from use until the board has made a final decision.

Adopted Date: 6-8-93

