

EAST MILLINOCKET SCHOOL BOARD POLICY

**Extra-Curricular and Co-Curricular Activities
Code of Conduct for High School Students**

Since participation in extra-curricular and co-curricular activities is a privilege, it is important that students, parents/guardians and other interested persons are aware of the following rules and regulations. As representatives of the schools, students are expected to exhibit appropriate behavior at all times. These rules are adopted by the School Board in order to support the social, emotional and physical well-being of students and promote healthy, enriching and safe co- and extra-curricular opportunities for all students.

1. Students in good standing may participate in the co- and extra-curricular activities of their school. A student is considered in good standing if he/she is not the subject of any disciplinary action for violation of any policy or school rule **and** is currently academically eligible based on MPA and Board policy.
2. All participants are expected to come to school ready to learn on all scheduled school days. For the purpose of this policy, any student who misses any portion of the school day *unexcused* (including a third occurrence of unexcused tardiness in a semester) may NOT participate in co- and extra-curricular activities. Also, all students (even with excused absences) are required to attend at least **3 hours of a school day (which constitutes ½ of an official school day)** to participate in after school events. Any exceptions to this requirement must be pre-approved by a building administrator.
3. Students suspended from school (including in-house and out of school suspension) shall not practice, participate, attend, or compete in extra- or co-curricular activities during the days of suspension.
4. Students are required to abide by all Board policies, school rules and any additional rules, and/or training guidelines imposed by coaches or advisors. Any additional rules and/or training guidelines must be consistent with Board policies and be approved by the Athletic/Activities Director or other designated school administrator.
5. Student use of tobacco, alcohol and drugs is illegal and negatively affects student health, safety and performance. Students participating in co- and extra-curricular activities carry a responsibility to themselves, their fellow students, coaches/advisors, parents and school to set the highest possible example of conduct, sportsmanship and training. Therefore, students participating in co- and extra-curricular activities may not engage in the prohibited behaviors and activities described in Policy JICH (Student Drug, Alcohol and Tobacco Use).
6. Students are expected to conduct themselves so as not to discredit themselves, their team or organization, their coach or advisor, and their school. If a student is charged with a crime, he or she may be suspended from participation in co- or extra-curricular activities until the case is adjudicated. A student who is convicted of a crime may be suspended

NEPN/NSBA CODE: JICI: Extra and Co-Curricular Code of Conduct

EAST MILLINOCKET SCHOOL BOARD POLICY

from participation in activities for a period of time to be determined based upon the facts of the particular case.

7. Students shall be responsible for all equipment and uniforms issued to them by the school. The cost of replacing damaged or lost equipment /uniforms will be the responsibility of the student.
8. Students and their parents/guardians are required to sign the Co-Curricular/Extracurricular Contract as a condition of participating in co-curricular and extra-curricular activities. Students participating in any co or extracurricular activity and their parents/guardians) must sign the contract at the beginning of the season or activity (first tryout, initial meeting, rehearsal, etc).

Disciplinary Action

Improper conduct, as determined by the school administration, shall result in disciplinary action up to and including removal/suspension from the team or activity (in addition to any discipline imposed under applicable Board policies or school rules). The school administrator in charge and coaches/advisors are expected to enforce all policies and school rules at all times and to use their best judgment in applying penalties for violations. The advisor or coach shall consult with the school administrator in charge prior to suspending a student from an activity or team.

For infractions involving drugs, alcohol and/or tobacco, disciplinary action will be taken as specified below (in addition to discipline imposed under JICH and JICH-R). In determining the level of discipline, the school administration may consider any relevant facts and circumstances, including but not limited to the nature of the violation, the student's willingness to cooperate with the investigation and any action plan that is developed, and the student's prior disciplinary record. *Coaches/activity advisors may not impose additional disciplinary consequences.* Repeat or extreme violations will warrant administrative review and additional sanctions. Violations occurring during a student's high school career are cumulative.

Tobacco Violations:

First violation: No participation in co- and/or extra-curricular activities for one week (7 calendar days). The student and his/her parent must participate in a meeting with an administrator and the School Counselor prior to returning to the activity.

Repeat violations: No participation in co- and/or extra-curricular activities for two weeks (14 calendar days). The student and his/her parent must participate in a meeting with an administrator and the School Counselor prior to returning to the activity.

- **Drug and Alcohol Violations.**

NEPN/NSBA CODE: JICI: Extra and Co-Curricular Code of Conduct

EAST MILLINOCKET SCHOOL BOARD POLICY

First violation: No participation in co- and/or extra-curricular activities for two weeks (14 calendar days) or duration of any extended out-of-school suspension. The student and his/her parent must participate in a meeting with an administrator and the School Counselor prior to returning to the activity.

Second violation: No participation in co- and/or extra-curricular activities for 30 calendar days. The student and his/her parent must participate in a meeting with an administrator and the School Counselor prior to returning to the activity.

Repeat violations: No participation in co- and/or extra-curricular activities for 60 calendar days. The student and his/her parent must participate in a meeting with an administrator and the School Counselor prior to returning to the activity.

If a violation occurs at the end of a yearly activity, the penalties will be carried over to the next year.

Self-Reporting of Violation

A student who violates Policy JICI has the opportunity to report his/her violation to a school administrator by noon of the following school day. In such a case, the disciplinary action specified in the preceding section will be cut in half. This provision cannot be used to avoid discipline under this policy for a violation that has already been reported to the school or to avoid discipline for violations of school policies.

Activity/Team Leadership Positions

A student elected to a leadership position for an activity/team forfeits that position for the duration of any suspension from the activity or team. Once the student returns to the activity/team, the other members of the activity/team shall hold a meeting to make a recommendation whether or not the student may return to his/her leadership position. This meeting shall be facilitated by the School Counselor and attended by the Activity Director/Athletic Director and the coach/advisor. A final decision will be made by the coach/Athletic Director or advisor/Activity Director, taking into consideration the recommendation of the students. A second violation of Policy JICI any time during the student's high school career will result in the loss of any leadership designation held.

Appeal of Suspension from Activity / Team

- A student who wishes to appeal a suspension from a team/activity must first discuss the matter with his/her advisor or coach.
- Following that discussion, if the student and his/her parent/guardian wish to appeal the suspension, it must be done in writing to the school administrator in charge within three school days of notice of the suspension decision. The school administrator will conduct an investigation as he/she deems advisable and render a decision, in writing, to the

NEPN/NSBA CODE: JICI: Extra and Co-Curricular Code of Conduct

EAST MILLINOCKET SCHOOL BOARD POLICY

student and his/her parent/guardian within three school days. All decisions will be reviewed by the principal. **The Principal's decision is final.**

Approved: 4/19/83 Revised: 6/18/15

Revised: 10/12/94 Reviewed: 12/11/96

Revised: 6/14/05

Revised: First reading 11/4/08, Adopted: 12/11/2008

Revised and adopted 8/04/09

Revised: December 2011 for policy committee meeting 12/13/2011

First reading revised policy: January 10, 2012, Second reading revised policy: February 7, 2012

First reading revised policy: July 30, 2014, Second reading and adoption: August 19, 2014 **Form**

First revised reading: March 10, 2016

Second revised reading and adoption: June 14, 2016

NEPN/NSBA CODE: JICI: Extra and Co-Curricular Code of Conduct

EAST MILLINOCKET SCHOOL BOARD POLICY

CONTRACT BETWEEN THE HIGH SCHOOL AND THE EXTRA CURRICULAR PARTICIPANT

Student and Parents:

We view the contract for students involved in extra/co-curricular activities of the High School to be extremely important. While we believe that these activities at our school are an important part of school life, and in the end, a privilege for the participants, we do ask that our students adhere to our rules and policies. Your signature below indicates to us that you support our rules and policies and that you agree to support your child by providing him or her with guidance and direction to insure that the contract is not violated.

Date _____ Participant's Signature _____

Parent's Signature _____

NEPN/NSBA CODE: JICI: Extra and Co-Curricular Code of Conduct

EAST MILLINOCKET SCHOOL BOARD POLICY

STUDENT ACTIVITY INFORMATION SHEET

Student's Name _____

Student's Address _____

Student's Parent/Guardian's Name _____

Student's Grade _____

The following information is needed:

Primary Insurance Company _____

Policy Number _____

Secondary Insurance Company (if applicable) _____

Policy Number _____

Student's Family Doctor: Name _____

Telephone _____

In case of injury, who can we notify if we can not get in touch with you?

Please give names and telephone numbers.

1. Name _____ Phone _____

2. Name _____ Phone _____

3. Name _____ Phone _____