

EAST MILLINOCKET SCHOOL BOARD POLICY

STUDENT FEES, FINES, AND CHARGES

Students shall be provided with all required schoolbooks, and instructional materials/services at the expense of the East Millinocket School Department except the following which may be at the expense of the student:

- a) Musical instruments for band or orchestra
- b) Personal articles of clothing for physical education or athletic teams
- c) Team physicals
- d) Cost of materials for optional school projects, such as in sewing or industrial education, which become the personal property of the student
- e) Pencils, pens, notebook paper
- f) Driver education
- g) Textbooks and/or school owned devices
- h) Computer components associated with school owned devices and electronic devices

Teachers may recommend that students purchase such items as loose-leaf notebooks but, unless furnished at the expense of the department, such items shall not be required.

Fees shall not be charged for participation in any course, field trip, athletic team, or co-curricular activity. However, students may be expected to pay for personal items, associated with such activities such as meals. Student groups may raise the necessary funds, subject to the approval of the principal, for entrance fees associated with field trips or co-curricular activities.

Students may pay in whole or in part for excursions sponsored by the East Millinocket School Department, or for activities sponsored by related organizations such as regional music festivals. However, it is the intent of the school board that every reasonable opportunity shall be provided to students to participate without limitation due to economic status.

Teachers should advise the principal concerning any student who may be in need of financial assistance to provide any of the items in the paragraphs above. The principal may authorize the use of school department funds or seek other assistance to meet the school-related needs of such students.

Admission fees shall not be charged for school performances/activities held during the regularly scheduled school day.

Fines shall not be charged for overdue library books. However, at the discretion of the Principal, individual students may be restricted from borrowing library books until overdue//lost library books are returned or paid for.

Students, at the discretion of the principal, may be charged up to the replacement cost of any books, electronic devices, instructional materials, or athletic equipment which they lose or destroy. In addition, failure to return athletic equipment may, at the discretion of the principal, result in suspension of eligibility to participate in the next sport season. Students who willfully damage or destroy school

buildings or facilities shall be required to pay up to the full cost of replacement or repair; at the discretion of the principal may be offered the opportunity to perform suitable work as partial or full payment. Alternatively, if the student is a minor, the superintendent of schools may institute a civil action to recover from the minor's parent double the damage. Repeated or severe acts of vandalism may be referred to legal authorities for prosecution in addition to payment for damages as specified above and/or other disciplinary action.

Failure to pay for lost or damaged property, within thirty (30) calendar days should be reported by the Principal to the business manager. The principal will bill the student or, if a minor the student's parent; if unpaid within thirty (30) calendar days of billing, the business manager may (1) bring an action in Small Claims Court, (2) report the case to the Assessor to be assessed and collected in the municipal tax, or (3) recommend an alternative to the Superintendent of Schools.

All reimbursements and charges shall be payable to the East Millinocket School Department. All collections at Schenck High School or Opal Myrick Elementary School shall be deposited daily through the Principal's office to the Student Activity Account. These receipts shall be transferred monthly to the Business Office, where they will be accounted for as school department revenues. Receipts from the elementary schools shall be sent directly to the business office for deposit as school department revenue.

Receipts shall be issued to the student and, if transmitted through a teacher, to the teacher. No monies shall be retained or recycled in any school.

Employees of the East Millinocket School department shall not purchase and resell items, such as athletic clothing or equipment to East Millinocket students. However, students may reimburse the department for the cost of materials for optional school projects which become the personal property of the student as noted in subparagraph (d) above and may reimburse the department for such used athletic or other instructional supplies/equipment as may be authorized for sale by the superintendent.

Deposits may be required for padlocks issued by the school department for use on school lockers. Such deposits shall be accounted for through the activities account and shall be refunded in full upon the return of the undamaged lock at the conclusion of each school year. Funds remaining from lost or damaged locks shall be used for the purchase of replacement locks if needed or deposited as school department revenues.

Subject to the approval of the principal, not-for-profit school-related student and/or parent organizations may sell school-related items.

First reading: December 14, 2016

Second reading and adoption: 1.11.17