

EAST MILLINOCKET SCHOOL BOARD

Wednesday, January 11, 2017, 5:30 pm

SCHENCK HIGH SCHOOL LIBRARY

East Millinocket

Dan Byron
Angel Danforth – Vice Chairperson
John MacLeod
Mark Wallace
Ryan Whitehouse - Chairperson

Woodville

Mary Tompkins, Chairperson(A)
Kapricemari Tompkins, Vice-Chair
Shirley Pelkey

Woodville:

1. Call to order

The meeting was called to order at 5:35 pm by Kapricemari Tompkins, Chairperson

2. Adjustments to the agenda: None

3. Approval of the minutes of the December 5, 2016 school board meeting

A motion was made by Kapricemari Tompkins and seconded by Shirley Pelkey to approve the minutes of the December 5, 2016 school board meeting barring any errors or omissions.

Discussion: None

Vote: 2 yes 0 no 0 abs

4. Financial report

Year-to-date Report

- A Revenue & Expenditure report through December 2016 is in your packet.

Audits

- The FY 2015 audit is complete. We have submitted it to the DOE and the previously withheld subsidy has been released.
- The FY 2016 audit should be completed by the end of January. We submitted an extension request for FY 2016 and it was approved; this has no effect on our subsidy at this time.
- Once the FY 2016 audit has been completed, the auditor will schedule a joint presentation with the town and school committee for both years of the audit. At that time, we will ask for a vote to accept both audits.

Warrant

- A warrant was processed for this week. It is a large one, as it represents tuition and special education expenses for September, October and November.

Tuition Rates

- Rates for 2016-2017 were updated the end of December.
- We are working out how this affects our estimates and will have more information for you on this.

5. Woodville adjourns

A motion was made by Kapricemari Tompkins and seconded by Shirley Pelkey to adjourn.

Vote: 2 yes 0 no 0 abs

East

6. Call to order

The meeting was called to order at 5:36 pm by Ryan Whitehouse, Chairperson

7. Approval of the minutes of the December 14, 2016 school board meeting

A motion was made by Dan Byron and seconded by Angel Danforth to approve the minutes of the December 14, 2016 school board meeting barring any errors or omissions.

Discussion: None

Vote: 5 yes 0 no 0 abs

8. Public comment: None

9. Administrator reports

- Catharine Steeves, Principal, East Millinocket Schools
 - Enrollment
 - Schenck - 120 (+1) gain of 2 since September
 - Opal - 137 (+2) gain of 5 since September
 - Time of Graduation will remain at 7:00PM due to the playoff schedule.
 - Christmas concert were well attended by families and friends. We have a lot of talent in this school, and they are taught by a couple of very talented teachers! Thank you to them for these great performances and thank you to Mr. Angotti for his assistance in these productions.
 - The students and staff came back well rested after the Christmas break.
- Dawn Pray, Principal, Medway Middle School
 - Enrollment: 107 students
 - Before Christmas vacation, the 8th graders sold strips of duct tape for a fundraiser to tape me to the wall. We had a school-wide assembly and all of the students counted down to see if I would actually stick! I did and I got quite the applause! What a fun way to raise money for their class trip!
 - During the month of January, I am using my PEPG (teacher evaluation) funds to hire subs for all teachers. They will each receive some release time during different days to do peer evaluations and give feedback to their colleagues. They will also spend some time with me reviewing both state and district assessment data and create student growth goals based on that data.
 - NWP has organized a mini-workshop for administrators on how to give effective feedback to teachers.
 - Progress reports are going home on the 13th. Show Choir eligibility will be determined at this time.

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- Show Choir practice has begun! Mrs. Page has 50 students participating this year—largest so far! She is calling the show “Imagine Peace.” Should be another fantastic show.
- Our Pre-K teacher has resigned and Penquis has posted the position for hire. They are keeping us informed and they are working diligently to continue providing quality programming to our students.
- The MLTI refresh invoice was mailed in December. The entire state received invoices and everyone is very upset about the unanticipated costs. Superintendents are working with the DOE to possibly remedy this issue, but overall, local districts have been invoiced approximately \$1.6 million dollars. More to come on this issue.
- The Penquis Supt. Association will be meeting on the 19th with a representative of the DOE to discuss the Governor’s new proposal around incentivizing regionalization efforts.
- I will be attending the MSSA Winter Convocation in South Portland on Jan. 12th & 13th.

UPCOMING EVENTS:

Show Choir Regionals: In Millinocket on March 2nd

Show Choir States: In Millinocket on March 31st

- Eric Steeves, Guidance
 - I conducted surveys of all juniors to formulate career and college goals just prior to vacation.
 - PSAT test results were distributed and reviewed with all the juniors. Our scores were fairly good and in the national average band frame.
 - Most of our peer counselors have been assigned elementary students to work with, or to assist new high school students with their transition.
 - I am currently working with Deb Rountree, Academic Dean for EMCC, to schedule a meeting with the President of EMCC to discuss a partnership with Bridge for next year.
 - I am in the process of scheduling an early FAFSA introduction this spring for all juniors and their parents so that they will have the background to apply early next fall for financial aid.
 - We are working with the Maine Winter Sports Coalition to provide instructor training in various outdoor pursuits so our staff members can become certified instructors and pass their knowledge off to our students.
 - Mr. Page and my intern, Rachel, are working on new RTI forms and scheduling referrals.
 - I have been meeting with some seniors who might be in danger of not graduating in order to come up with a plan to get them back on track.
 - I am in the process of starting several guidance based initiatives to apply for Mackenzie Foundation Grants. At the top of the list is a community center and a school van that can hold at least 10 people.
- Stacie Smith, SpEd Director, Guidance 5-8, 12

Director of Special Education Services (K-12)

- The Special Education teachers and I are beginning to work on next year’s budget, ensuring that funds are in place to provide cost effective delivery of services that also meet the needs of students.
- Thirteen IEP/504 meetings were conducted during the months December and January.

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- Initial/re-evaluation special education referrals for many students are in process.
- Training for teachers in the MSAA Alternate Assessment has begun. Students identified with significant cognitive disabilities will be tested using an alternative assessment to the eMPower MEA assessment. The alternative assessment ensures that all students with significant cognitive disabilities are able to participate in an assessment that is a measure of what they know and can do in relation to the grade-level Common Core State Standards.
- The Special Education teachers and I have been focusing on Standards Based goal writing for our students. We have met as a team to share exemplars and to review state guidelines for Standards Based Goals.
- Step 2 of the Maine DOE Special Education Audit is complete. Future deadlines include March 30th. The site visit will occur in April.

School Counseling Services Director (K-8), Senior Counselor

- Counseling sessions for individual students dealing with loss, family change, and behavior management have been the most recent focus of needed support.
- School Counseling Classroom sessions at Medway MS are focusing on empathy and citizenship.
- Planning a 7th/8th grade field trip to KATEC to occur in February.
- The second round of college applications have been submitted! 17 out of 30 students have completed applications to at least one college. Now, we wait. We have had students accepted to the United States Naval Academy, Colby-Sawyer, Maine Maritime Academy, Eastern Maine Community College, University of Maine Orono, University of Maine Presque Isle, Husson University, Thomas University, The University of New England, and Austin Community College in Texas.
- John Montgomery, Athletic Director
 - Schenck High School
 - *The Boy's Varsity team is in 12th place and has a record of 3-3 while the JV's are 1-5.
 - *The Top 12 teams make the tournament.
 - *The boy's program currently has 18 players and 2 managers.
 - *The Girls Varsity team is in 16th place with a record of 2-4 and the JV's are 3-2.
 - *The top 12 teams make the tournament.
 - * The program has 15 team members and 1 manager.
 - Medway Middle School
 - *The teams are off to a competitive start and have played about half the schedule.
 - *Our participation numbers are very good this year.
 - *Team Records: A Boys 8-0, A Girls 4-4, B Boys 3-0, B Girls 2-1.

10. Region III report: Included in your packets

11. Financial report

Year-to-date Report

- A Revenue & Expenditure report through December 2016 is in your packet.
- In regards to expenditures:

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A motion was made by Angel Danforth and seconded by Dan Byron to approve the above nomination.

Discussion: None

Vote: 5 yes 0 no 0 abs

Special ed tech II – Schenck High School: Susan Getchell

A motion was made by Angel Danforth and seconded by Dan Byron to approve the above nomination.

Discussion: This is for a Medway student, East will be reimbursed.

Vote: 5 yes 0 no 0 abs

13. Superintendent secretary position discussion

The duties of the reduced position were reviewed. The position will be advertised and filled as soon as possible.

14. Second reading and adoption of policies

- a. New Policies.
 - i. ACAA-A & R: Transgender Student Guidelines/Procedure
 - ii. GCK: Professional Staff Assignments and Transfers
 - iii. IJOA: Field Trips and Other Student Travel
 - iv. JN: Student Fees, Fines and Charges
- b. Revised Policies
 - i. EEA: Student Transportation
 - ii. IMG: Service Animals in Schools
 - iii. JJ: Co and Extra Curricular Activities

A motion was made by Angel Danforth and seconded by John MacLeod to approve the second reading and to adopt the above policies.

Discussion: None

Vote: 5 yes 0 no 0 abs

15. Superintendent report

Superintendent Steeves reported on the following:

- Lights for the sign will be changed.
- One set of new doors has been installed in the auditorium
- Painting will be continued over February vacation
- Simplex is working on the doors for the fire alarms
- A new outlet has been installed for the copier in the superintendent's office.

16. Future meeting dates

- a. January 24, meet with auditor at town office, 4:00
- b. Collaborative meeting: February 28, 2017 with Dale Douglas

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- c. Collaborative meeting: April 25, 2017
- d. February monthly meeting: Superintendent budget
- e. Budget meetings: _____

17. Executive session pursuant to 1 M.R.S.A. 405(6)(A): Personnel Issue

A motion was made by Angel Danforth and seconded by Dan Byron to enter into executive session pursuant to 1 M.R.S.A. 405 (6)(A): Personnel Issue

Vote: 5 yes Time In: 6:02 Time out: 6:25

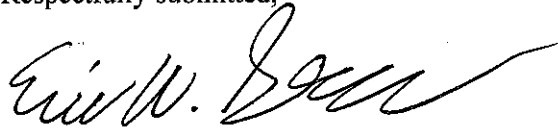
Action taken as a result of executive session: None

18. Adjourn

A motion was made by Dan Byron and seconded by John MacLeod to adjourn.

Vote: 5 yes Time adjourned: 6:26

Respectfully submitted,



Eric W. Steeves
Superintendent of Schools