

EAST MILLINOCKET SCHOOL BOARD

Thursday, March 16, 2017, 5:45

Schenck High School Library

East Millinocket

Dan Byron

Angel Danforth -- Vice Chairperson (6:45)

John MacLeod

Mark Wallace

Ryan Whitehouse -- Chairperson

Woodville:

Mary Tompkins -- Chairperson

Kapricemari Tompkins -- Vice Chairperson

Shirley Pelkey

Woodville:

1. Call to order

The meeting was called to order at 5:53 pm by Mary Tompkins, Chairperson

2. Public comment: None

3. Adjustments to the agenda: None

4. Approval of the minutes of the February 9 and 28, 2017 school board meetings

A motion was made by Kapricemari Tompkins and seconded by Shirley Pelkey to approve the minutes for February 9 and 28, 2017 barring any errors or omissions.

Discussion: None

Vote: 3 yes 0 no 0 abs

5. Financial report

Year-to-date Report

- A Revenue & Expenditure report through February 2017 is in your packet.

Audits

- I met with the auditor on Wednesday, March 1st, and they were at the town office that week to complete the FY 2016 audit. We did submit an additional extension request to the DOE and it has been approved through March 31, 2017.
- Once the FY 2016 audit has been completed, the auditor will schedule a joint presentation with the town and school committee for both years of the audit. At that time, we will ask for a vote to accept both audits.

Budget

- We are currently in the process of drafting the budget.
- The school side of the audit looks good.

6. Future meeting date:

- a. Joint Woodville school board with selectmen: Superintendent will contact selectmen

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7. Adjourn

A motion was made by Kapricemari Tompkins and seconded by Shirley Pelkey to adjourn.

Vote: 3 yes Time adjourned: 5:56

East:

8. Call to order

The meeting was called to order at 5:56 pm by Ryan Whitehouse, Chairperson

9. Public comment: None

10. Adjustments to the agenda: None

11. Approval of the minutes of the February 28, 2017 school board meeting

A motion was made by John MacLeod and seconded by Dan Byron to approve the minutes of the February 28, 2017 school board meetings.

Discussion: None

Vote: 4 yes 0 no 0 abs

12. Administrator reports

- a) **Catharine Steeves, Principal, East Millinocket Schools**
 - Enrollment - Schenck - 137 Opal - 138 Pre-K - 23
 - Kindergarten and Pre-K registration was held at Opal Myrick on March 8th. Registration for Pre-K was held by 2 representatives from Penquis. Only 4 children were registered. Fifteen children were registered for kindergarten. Applications are available in the main office.
 - Schenck HS was well represented at SkillsUS - Jamie Jurgiewich earned a gold medal in Restaurant Service. She will travel to St. Louis to compete in the national competition. Four silver medals were presented in Health Knowledge Bowl to Amie Michaud, Sydney Fox, Libbi Currie, and Nick Powers. Anna Sewall earned a silver medal on the Carpentry Knowledge Test.
 - It is Winter Carnival week, and the students at Schenck were joined by the Opal Myrick students in celebrating Spirit week. There were many "wacky" dressed characters about the building. One day many looked like they had just crawled out of bed. And favorite sports teams and school spirit was represented by sportswear and colors.
 - The vision committee continues to work on a vision they believe represents the values of East Millinocket Schools. The goal is to have one to present to the board at the May meeting.
 - The high school staff have been preparing their curriculum for proficiency based learning. This work is taking place under the guidance and

direction of Dr. Elaine Bartley. They have adopted standards that are to be reported to state that indicates proficiency in the areas of math, science, English, and social studies. Every student will be required to be proficient in these standards in order to graduate. The staff have also chosen to use a dual report card that will show the standards but will also recognize the traditional carnegie grades. The consultant is extremely knowledgeable in the area of proficiency, and the staff is so encouraged with her guidance and assistance, she received an ovation at the end of the session last week. I have never seen this occur before! The costs of hiring this consultant are paid through a grant from the state specifically for Proficiency Based Learning work.

- NEWA, EMPOWER, and SAT testing will begin the end of March and into April. Prep work for these assessments have begun.
- And these are the highlights for March!
- Mrs. Steeves added that the Winter Carnival was great, the students enjoyed themselves greatly and the after party went very well according to Mrs. Bouchard.

b) Dawn Pray, Principal Medway Middle School

- Enrollment: 107 students
- The 7th * & 8th grade students completed the MIYHS survey last month.
- The 8th graders participated in the NAEP assessment.
- Bonnie is working hard to prepare for our School Lunch Program review, which will happen at the end of the month.
- Our Show Choir had a great performance at Regionals! They are working hard to get polished for States on March 31st. Performance TBA.
- Our math league students participated in the winter meet in Lincoln. All schools pitched in some money to purchase prizes and many students came home with awards. Our final math meet will be in April in Bangor.
- Mrs. Hanley and Mr. Davis braved the cold and had a stargazing event. Several students came by to enjoy the stars, and of course some of Mrs. Hanley's famous cookies. All had a great time!
- Our 8th graders also participated in the annual Scholastic Challenge, which is an online 1-hour assessment about multiple topics.
- We held our annual spelling bee and Madison Wallace placed 1st, while Aubrey Dionne placed 2nd. Both attended the regional spelling bee at Husson.
- I have created an end-of-year event calendar for the staff and the amount of instructional days seems to be slipping by...our state assessments will begin on March 27th.
- Mrs. Dickinson, the 8th graders and some great volunteers put on a fabulous spaghetti supper to support the historical society's mission. Thank you to all who helped!
- Officer Ingersoll is beginning DARE with the 6th grades on March 15th. We think this is an important program and we are glad that we are able to provide it to our students.

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- The 7th & 8th grade girls will be going to UMaine for a STEM conference on March 16th. The boys will be doing some outdoor skills with Mr. Davis and Mrs. Deschaine that day.

UPCOMING EVENTS:

Science Fair- March 15th @ 5:00PM
Modern Woodmen Speech Contest: March 23rd @ 8:30AM
MYAN Trip: March 29th & 30th
Show Choir States: March 31st
Regional Math Meet: April 6th

c) **Eric Steeves, Guidance Director**

- All sophomores will be attending the career fair at Region III on Friday, March 17th.
- All juniors will be taking the state mandated SAT on Wednesday, April 5th. All juniors have been registered and letters will go out to parents reminding them of the importance of this exam one week prior to the testing.
- The Armed Services Exam will be administered here on Friday, April 7th for any student interested in a career in the military.
- Region III staff visited Schenck on March 14th to introduce sophomores and juniors to the programs available at Region, as well as provide an opportunity for questions.
- We are still looking into options for altering the Bridge program to better meet the needs of our students. Mr. Woodman met with officials at NMCC to check on the possibility of a partnership. According to Mr. Woodman, the meeting went very well and Dr. Crowley, NMCC President, is making a presentation to his Board soon to discuss the specifics of Mr. Woodman's proposal. EMCC has, for political reasons, rejected a partnership with the Bridge.
- Congratulations to all the Skills USA champions from Schenck High School – See attached listing of winners and categories.
- I have scheduled a preliminary Financial Aid workshop for Wednesday, March 29th in the library. This workshop is designed to familiarize parents of juniors with the entire financial aid process, which begins in October of 2017.
- I expect to sign-up all students for next year's courses by April vacation. I have sent out course guides to staff for them to make changes or additions to their subject offerings. Once they complete these I will copy course catalogs and begin the process.
- I have continually made seniors aware of scholarships via Mrs. Moscone and our Facebook page.
- I personally submitted two grants to the MacKenzie Foundation for consideration; one for a 15 passenger mini van and another, in conjunction with Angela Cote and the town, for a community center & refurbishing of our existing auditorium.

d) Stacie Smith, Guidance K-8, Special Education Director

- Initial/re-evaluation special education referrals for many students are in process.
- The Special Education teachers and I continue to streamline next year's budget according to the needs identified in IEP's. Close attention is being paid to the cost effective delivery of services that also meet the needs of the students with disabilities.
- On April 24th and May 8th, ten educational technicians will be attending a free workshop in Brewer and Houlton. This workshop will focus on working with students with challenging behaviors and the implementation of the IEP within the classroom setting. It is funded by the Maine State Personnel Development Grant. This is the follow up training from the fall.
- Training for teachers in the MSAA Alternate Assessment has begun. Students identified with significant cognitive disabilities will be tested using an alternative assessment to the eMPower MEA assessment. The alternative assessment ensures that all students with significant cognitive disabilities are able to participate in an assessment that is a measure of what they know and can do in relation to the grade-level Common Core State Standards.
- Step 2 of the Maine DOE Special Education Audit is complete. Future deadlines include March 30th. The site visit will occur in April.
- Prepared lists of accommodations and modifications for upcoming spring MEA assessments.

School Counseling Services Director (K-8), Senior Counselor

- Maine Educational Assessment for Mathematics and English Language Arts/Literacy (specifically for grades 3, 4, and 3rd year High School students) have designated the testing windows for the various subtests within eMPowerME. The window opens on March 20th. The scheduling process is beginning.
- Counseling sessions for individual students dealing with loss, family change, and behavior management have been the most recent focus of needed support.
- School Counseling Classroom sessions at Medway MS are focusing on career development and citizenship. (Guiding Principles: Self-Directed/Lifelong Learner)
- Planning a 7th/8th grade field trip to KATEC to occur in April.
- Planning stages: In May, the 8th graders will be visiting the Army Aviation Support Facility (Bangor) and Husson University (Bangor) as part of college and career development.
- Planning stages: In May, Calvin Nason (National Guard) will be presenting a Cyber Bullying presentation to grades 5-8.

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- o September – June accounts: Expected: 60.0% spent / 40.0% remaining
Actual: 58.96% spent / 41.04% remaining ☺

Audit

- Our audit presentation was Tuesday March 7, 2017.

Budget

- We will be reviewing the System Administration and Extra-Curricular (Athletics) sections of the budget tonight.

Lunch Program

- Breakfast participation:

	<u>2015-16</u>	<u>2016-17</u>	<u>Additional Subsidy</u>
September	1,260	2,808	\$2,392
October	1,105	2,708	\$2,352
November	947	2,780	\$2,674
December	888	2,147	\$1,692
January	1,068	2,755	\$2,386
February	849		
March	1,352		
April	1,018		
May	1,340		
June	573		

- Lunch participation :

	<u>2015-16</u>	<u>2016-17</u>	<u>Difference in Subsidy</u>
September	2,965	2,777	\$235.68
October	3,097	2,681	-\$600.84
November	2,716	2,717	\$479.85
December	2,283	2,081	-\$80.08
January	2,752	2,891	\$803.72
February	2,334		
March	3,218		
April	2,391		
May	3,122		
June	1,117		

Wellness Program

- Our Heart Healthy Challenge is currently running. 30 staff have been participating in weekly challenges.

13. Region III report

12A: Recognitions: Skills USA students

A list of Skills USA student winners was in the packets. Jamie Jurgiewich was in attendance, she won a gold medal and will be going to Louisville, KY to compete on the National level. Mr. Steeves also thanked all the parents that were in attendance and the

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board commended all of the winners. Schenck High School was well represented with 10 winners.

14. Retirement

Catharine Steeves, Principal East Millinocket Schools

A motion was made by Mark Wallace and seconded by Dan Byron to accept with regret the resignation of Catharine Steeves,

Discussion: The board commended Mrs. Steeves for her work during the past years and wished her well.

Vote: 4 yes 0 no 0 abs

15. First reading: School Board Public Forum document

A motion was made by Mark Wallace and seconded by Dan Byron to accept the first reading of the School Board Public Forum document.

Discussion:

This document was requested from Maine School Management and was tailored to meet the criteria of the East Millinocket School Department by Mr. Steeves

Vote: 4 yes 0 no 0 abs

16. First reading: policy GDA-C: Superintendent Clerical policy

A motion was made by Dan Byron and seconded by Mark Wallace to accept the first reading of Policy GDA: C: Superintendent Clerical policy.

Discussion: None

Vote: 4 yes 0 no 0 abs

17. Second reading and adoption of JL: Student Wellness

A motion was made by Mark Wallace and seconded by Dan Byron to accept the second reading and to adopt policy: JL: Student Wellness

Discussion: None

Vote: 4 yes 0 no 0 abs

18. Nomination

Tracy Jandreau

A motion was made by Mark Wallace and seconded by Dan Byron to approve the nomination of Tracy Jandreau for the superintendent clerical position.

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Discussion: None

Vote: 4 yes 0 no 0 abs

19. Superintendent report

- Mr. Steeves attended the Bangor Superintendent's meeting. The discussion centered on the governor's proposed changes to the school budgets.
- He also discussed the Regional High School concept that the governor is promoting and there are area schools interested in the pilot program. More information will be forthcoming. In this area Lincoln, East Millinocket and Katahdin have expressed interest. The school will include high school, vocational high school and a community college component.
- There is not much interest in the Bridge program by the sophomores unless changes are made. The superintendent met with some of the sophomores and they expressed that there are no Region III programs that they are interested in. The superintendent will report back in April with new ideas.
- He also asked the board to budget money for an intermural program. This time of year is "dead" with not much for students to do. The intermurals were very successful during winter carnival week and Mr. Friel is volunteering his time and has extended them into future weeks. Volleyball has been a particular favorite.

20. Budget: Superintendent's Office, School board, Technology

The above budgets were reviewed as part of the budget process.

21. Future meeting dates

Budget and monthly meetings:

- March 28, 5:45pm, Budget: Facilities, Athletics and Principal's office, superintendent and business manager negotiations
- April 11, monthly meeting, Budget: Administrative negotiations
- April 13, Budget: Special education and elementary/secondary instruction
- April 25, Finalize budget – East
- April 25 Collaborative
- May 11, monthly board meeting and budget adoption


22. Adjourn

A motion was made by Mark Wallace and seconded by Dan Byron to adjourn.

Vote: 5 yes

Time adjourned: 7:45pm

Respectfully submitted,


Eric W. Steeves
Superintendent of Schools