

**East Millinocket School Board Meeting  
April 6, 2021 5:15 pm  
Schenck High School Auditorium/Zoom  
Minutes**

**East Board**

Ryan Whitehouse – Chairman - Present  
Mark Wallace – Vice Chairman - Present  
Cameron McDunnah - Present  
Dan Byron – Present  
Mark Scally – Present

1. Call to order:

Meeting was called to order at 5:15 pm by Ryan Whitehouse

2. Adjustments to the Agenda: None

3. Approval of the Minutes from the March 2, 2021 meeting.

A motion was made by Dan Byron and seconded by Mark Scally to approve the minutes from the March 2, 2021 meeting barring any errors or omissions.

Discussion: None

Vote:        In favor 5        Opposed 0        Abstain 0

4. Audience & Communications:

A. Public Comment: N/A

5. Old Business: N/A

6. New Business:

a. 1<sup>st</sup> reading of revised code: DJ-R Federal Procurement Manual

A motion was made by Mark Wallace and seconded by Dan Byron to approve the 1<sup>st</sup> reading of revised code: DJ-R Federal Procurement Manual.

Discussion: None

Vote:        In favor 5        Opposed 0        Abstain 0

**b. Nominate and approval of Spare Bus Driver**

A motion was made by Mark Wallace and seconded by Dan Byron to nominate and approve Gerald Lufkin as a Spare Bus Driver.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

**c. Request and approval to use sick days for maternity leave**

A motion was made by Mark Wallace and seconded by Dan Byron to allow Kirsten Hutchins to use her husband, Aaron Hutchins sick days during her maternity leave.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

**d. Approval of the 2021-2022 School Calendar**

A motion was made by Mark Wallace and seconded by Dan Byron to approve the 2021-2022 school calendar.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

**e. Nominate and approve Summer School Coordinator**

A motion was made by Mark Wallace and seconded by Mark Scally to nominate and approve Jaime McNeal as the Summer School Coordinator.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

**f. Nominate and approve Summer School Staff**

A motion was made by Mark Wallace and seconded by Dan Byron to nominate and approve Barbara Mitchell, Mary McManus, Janice Charette, Amber Charette, Rachel Towle, and Taia Federico as Summer School Staff.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

**g. Nominate and approve School Counselor**

A motion was made by Mark Wallace and seconded by Dan Byron to approve Alana Lagasse as the School Counselor.

Discussion: Ms. Smith stated that Alana Lagasse will be a strong addition to the team. Alana will be in charge of K-4 and 9-12 school counseling services.

Vote: In favor 5 Opposed 0 Abstain 0

**h. Nominate and approve Special Ed Teacher**

A motion was made by Mark Wallace and seconded by Dan Byron to approve Jaime McNeal as the Special Ed Teacher.

Discussion: Jaime brings a wealth of information and instructional strengths to the Special Ed position. This position replaces a retired teacher.

Vote: In favor 5 Opposed 0 Abstain 0

**i. Vote to ratify Teachers' contract**

A motion was made by Mark Wallace and seconded by Dan Byron to ratify the Teachers' contract for 2021-2022.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

**7. Administrative Reports:**

- A. Principal Mr. Page: See attached report
- B. Financial Ms. Milewski: See attached report. Luci also reported that we have a new Auditor, and that Anthem is not increasing this year.
- C. Special Education Ms. Smith reported it has been a positive year and we are in a good place as far as Special Education goes.
- D. Athletic Director/Guidance Director Mr. Montgomery: See attached report. John also gave an update on the COVID rules for Spring Sports.
- E. Medway Middle School Mrs. Dickinson: See attached report
- F. Region III Mr. Whitehouse reported that IT services are out for next year and they are searching for a new education teacher.

- 8. Superintendent Report Ms. Smith: See attached report. Stacie also reported that 3 companies have expressed interest in bidding on the new Auditorium project.
- 9. Budget Discussion & Approval

**Budget**

- a. Adopt the Proposed Budget for 2021-2022

A motion was made by Mark Wallace and seconded by Mark Scally to adopt the proposed 2021-2022 School Budget in the amount of \$4,004,507.00.

Discussion: None

**Vote:** Yes: 5    No: 0    Abstain: 0    Absent: 0

- b. Approve use of Fund Balance for Carryover/Balance Forward

A motion was made by Mark Wallace and seconded by Dan Byron to approve the use of unassigned fund balance as carryover/balance forward in the amount of \$290,814.06 to offset taxes in the 2021-2022 School Budget.

Discussion: None

**Vote:** Yes: 5    No: 0    Abstain: 0    Absent: 0

- c. Funding the Existing Reserve Accounts

	<u>To Fund</u>	<u>Current Balance</u>
1. Capital Maintenance	\$20,000	\$59,685
2. Special Education	\$20,000	\$80,000
3. Fuel Stabilization	\$20,000	\$60,000
4. Regular Instruction	\$20,000	\$40,000
5. Technology	\$10,000	\$10,000
6. Food Service	\$10,000	\$10,000

A motion was made by Dan Byron and seconded by Mark Scally to approve articles on the warrant for the **funding** in the amounts listed above and **expending** not to exceed the balance of the respective Reserve Accounts in the amounts listed above.

Discussion: None

**Vote:** Yes: 5    No: 0    Abstain: 0    Absent: 0

**10. Announcements:**

- a. Future Meeting: Tuesday, May 11, 2021 at 5:15 pm

**11. Executive Sessions:**

- A. 1.M.R.S.A. § 405(6)(A) Compensation

A motion was made by Mark Wallace and seconded by Dan Byron to enter into executive session.

Vote: In favor 5                      Time in 5:45 pm

Action taken: Bonus incentive pay for staff, no vote required

Time Out 5:52 pm

- B. 1 M.R.S.A. § 405(6)(A) Evaluation

A motion was made by Mark Wallace and seconded by Dan Byron to enter into executive session.

Vote: In favor 5                      Time in 5:53 pm

Action taken: A motion was made by Mark Wallace and seconded by Dan Byron to name Stacia Smith as Superintendent from July 1, 2021 through June 30, 2022.

Vote: In favor 5                      Opposed 0                      Abstain 0

**12. Adjournment:**

A motion was made by Mark Wallace and seconded by Dan Byron to adjourn.

Vote: In favor 5                      Time out: 6:08 pm

Respectfully Submitted,



Stacia S. Smith  
Superintendent of Schools