

**East Millinocket School Board Zoom Meeting  
September 16, 2020 5:30 pm  
Minutes**

**East Board**

Ryan Whitehouse – Chairman  
Mark Wallace – Vice  
Chairman  
Cameron McDunnah  
Dan Byron  
Mark Scally

1. Call to order

The meeting was called to order at 5:32 pm by Ryan Whitehouse

2. Adjustments to the agenda: **6. d, e, f**

3. Approval of the minutes from the August 25, 2020 meeting.

A motion was made by Mark Wallace and seconded by Dan Byron to approve the minutes from the August 25, 2020 meeting barring any errors or omissions.

Vote:      In favor 4      Opposed 0      Abstain 0

4. Audience and Communications

A. Public Comment: None

5. Old Business: N/A

6. New Business:

a. Custodian/Kitchen Helper Approval

A motion was made by Dan Byron and seconded by Mark Wallace to approve Scott Rogan for the position of Custodian/Kitchen Helper.

Discussion: This will fill a vacant position

Vote:      In favor 4      Opposed 0      Abstain 0

b. Permanent Sub/Hall Monitor Approval

A motion was made by Dan Byron and seconded by Mark Wallace to approve Nick Fiske as the permanent Sub/Hall Monitor.

Discussion: This is a one-year position funded by COVID funds. Nick will help to monitor bathrooms and halls.

Vote: In favor 4      Opposed 0      Abstain 0

c. Fall Athletic Discussion & Vote

A motion was made by Mark Wallace and seconded by Dan Byron to approve the Fall Athletic Plan.

Discussion: Cross Country, Boys & Girls Soccer, Field Hockey and Golf were approved. Coaches will complete a training video, everything will take place outside, and if we move to yellow or red status that will put everything on hold.

Athletes, officials, coaches, and spectators will be required to wear masks. Mask can come off only when playing in the game. No use of locker rooms. Same guidelines when traveling on the bus. Right now, we can fit all of our team on one bus. It is recommended to live stream the games and keep spectators away. We may start the season with spectators. Senior game should be a little different. We need to play it safe on and off the field. Cardboard cutouts were suggested by a parent. The MPA meets Friday with final decisions.

Soccer – Only play within our POD. No State or Regional championships. Extended season where we started late.

Cross Country – No spectators, we are spread out to 5 towns. A couple more than with Soccer.

Vote:      In favor 5      Opposed 0      Abstain 0

d. Cooperative Agreement with Stearns HS

A motion was made by Mark Wallace and seconded by Dan Byron to approve the Cooperative Agreement with Stearns High School for Athletics and Performing Arts.

Discussion: This is a yearly renewal of \$150.00 per person each way. The board would like to discuss the fee again with Stearns. Stearns is looking into an Intermural plan and inviting East students.

Vote:      In favor 5      Opposed 0      Abstain 0

d.1. Mr. Ring from Region III reported that he wants to allow East Students to return to Region on September 21<sup>st</sup>. He feels they have a great plan in place and are very strict with the plan. They are following all the MPA rules, he would like the students

to drive themselves or have parents bring them if there are bus problems. Things are going very well for them at this point.

A motion was made by Ryan Whitehouse and seconded by Mark Wallace to allow East students to return to Region III on September 21, 2020.

Discussion: Mr. Steeves thinks we should try it at this time.

Vote: In favor 5 Opposed 0 Abstain 0

e. Financial Authorizations

a. Transfer Funds into the Food Service Program

A motion was made by Mark Wallace and seconded by Mark Scally to transfer \$5,000 from the general fund to the Food Service Program to cover the over-expenditure/negative cash book balance in the Food Service Program.

*\*This will zero out the food service program balance. We received less revenue/subsidy during the 2019-2020 school year when we moved to remote learning.*

Discussion: We have less revenue because of COVID.

Vote: Yes: 5 No: 0 Abstain: 0 Absent: 0

b. Transfer Funds Between Cost Centers

A motion was made by Mark Wallace and seconded by Mark Scally to transfer \$5,000 from the Facilities/Maintenance Cost Center to the Food Service & Other Expenditures Cost Center to balance the 2019-2020 budget:

Discussion: This will cover an over expenditure in food services

Vote: Yes: 5 No: 0 Abstain: 0 Absent: 0

c. Transfer Funds into Reserve Accounts

*\*The following motions are based on the approval received by the voters at the town meeting on August 4, 2020.*

A motion was made by Mark Wallace and seconded by Mark Scally to transfer the following amounts into the Reserve Accounts from 2019-2020 unexpended funds:

Capital Reserve	\$20,000
Fuel Cost Stabilization Reserve	\$20,000
Special Education Reserve	\$20,000
Regular Instruction Reserve	\$20,000
Technology Reserve	\$10,000
Food Service Reserve	\$10,000

**Discussion:** This was already approved by the town.

**Vote:** Yes: 5 No: 0 Abstain: 0 Absent: 0

**d. Assign Unexpended Funds for Future Project/Use**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to assign \$ \_\_\_\_\_ of the 2019-2020 unexpended funds for the purpose of \_\_\_\_\_.

**Discussion:** This will be added to the October meeting agenda.

**Vote:** Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

**F. Approval of SEL Coordinator**

A motion was made by Dan Byron and seconded by Mark Scally to approve Jaime McNeal as the SEL Coordinator.

**Discussion:** This position is Federal Funded

**Vote:** In favor 5 Opposed 0 Abstain 0

**7. Administrative Reports:**

a. Principal's report: Mr. Page reported great attendance for the first 3 days of online classes. He is very proud of our teachers. Custodians are working hard. Mr. Page would like to thank the staff and everyone for all their help on the start up of school.

b. Financial report: Luci reported that the Auditors will be here next week. See attached report.

- c. Special Education report: Stacie reported that students are responding well. See attached report.
- d. Athletic Director report: See attached report
- e. Medway Middle School report: N/A
- e. Region III report: Mr. Ring reported a great job by everyone, everything is up and running, it is a great year so far. See d.1.

8. Guidance & Superintendent report: Mr. Steeves reported that he is proud of the faculty and everyone for stepping up during this COVID times. Region III will be a good trial for us in getting students acclimated to starting school in person. Mr. Steeves believes it's going to be an interesting year.

7. Announcements:

A. Future meeting: October 14, 2020 at 4:30 pm

8. Adjournment:

A motion was made by Mark Wallace and seconded by Dan Byron to adjourn.

Vote: In favor 5

Time Out: 6:26 pm

Respectfully Submitted,



Eric W. Steeves  
Superintendent of Schools