

East Millinocket School Board Meeting
November 12, 2020 5:00 pm
Minutes

East Board

Ryan Whitehouse – Chairman
Mark Wallace – Vice Chairman
Cameron McDunnah – Left early
Dan Byron – Arrived late
Mark Scally

1. Call to order:
The meeting was called to order at 5:00 pm by Eric Steeves.

2. Nomination and Election of Chair and Vice Chair

A motion was made by Mark Wallace and seconded by Mark Scally to nominate and elect Ryan Whitehouse as chair of the board.

Discussion: None

Vote: In favor 4 Opposed 0 Abstain 0

A motion was made by Ryan Whitehouse and seconded by Mark Scally to nominate and elect Mark Wallace as Vice President of the board.

Discussion: None

Vote: In favor 4 Opposed 0 Abstain 0

3. Adjustments to the agenda: **Moving 7d after #5, Moving 7a after #3, Moving executive session after 5a.**

4. Approval of the minutes from the October 13, 2020 meeting.

A motion was made by Mark Wallace and seconded by Mark Scally to approve the minutes from the October 13, 2020 meeting barring any errors or omissions.

Vote: In favor 4 Opposed 0 Abstain 0

5. Audience and Communications
A. Public Comment: None

6. Old Business:

a. Second reading and approval of Substitute and Tutor Pay Policy GCG

A motion was made by Mark Wallace and seconded by Mark Scally to approve the 2nd reading of Policy GCG Substitute and Tutor Pay.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

b. Second reading and approval of Part-Time Cook Policy GDA-E

A motion was made by Mark Wallace and seconded by Dan Byron to approve Policy GDA-E Part-Time Cook

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

7. New Business:

a. Presentation by the Visual Performing Arts Department: Mary McManus presented a plan for 2021 school year. See attached letter

c. Gloria C. MacKenzie Grant Approval

Exhibit B

Form of Resolutions and Certification

WHEREAS, the Town of East Millinocket, ME, School Dept. (the "Grantee") has applied for a grant from the Gloria C. MacKenzie Foundation, Inc. (the "Foundation"), a Commonwealth of Pennsylvania nonprofit corporation and a qualified private foundation under Section 501(c)(3) and 509(a) of the Internal Revenue Code of 1986, for the purposes set forth in such application dated July 9, 2020 (the "Application");

WHEREAS, the Foundation has indicated its willingness to make a grant in response to the Application (the "Grant"), provided that the Grantee enters into a grant agreement pursuant to which the Grantee makes certain representations, warranties, and covenants with respect to the Grant (the "Grant Agreement");

NOW THEREFORE, BE IT RESOLVED that the Grantee shall enter into the Grant Agreement with the Grantor, and that the appropriate officers and employees of the Grantee are hereby authorized and directed to execute the Grant Agreement on behalf of the Grantee, to use the Grant funds solely as authorized under the Grant Agreement, and to take such other action as is necessary or desirable in order to comply with the Grant Agreement.

Certification of Adoption of Resolutions:

I, the [name of office] Secretary of the [name of governing body] East Millinocket School Department of the Grantee, hereby certify that the foregoing resolutions were adopted by East Millinocket School Department in accordance with the governing statutes or documents of the Grantee on November 12, 2020.

Name: Eric W. Steeves

Title: Superintendent of Schools

A motion was made by Mark Wallace and seconded by Dan Byron to accept the Gloria C. MacKenzie Foundation; Inc. Grant as stated below.

The School Board of the East Millinocket School Department (the "School Committee") as the governing body of the town of East Millinocket and its Schools for purposes of accepting gifts pursuant to title 20-A of the Maine Revised statutes, hereby VOTES as follows:

1. That, under and pursuant to the provisions of Title 20-A, Section 4005 of the Maine Revised Statutes and other applicable authority, the Town of East Millinocket, a political subdivision of the State of Maine, acting by and through its School committee, hereby accepts the following grant from the Gloria C. MacKenzie Foundation , Inc. (the "Grantor")

1. Grant #200075A Town of East Millinocket \$32,000.00

Lights & Ceiling in the Performing Arts Center

2. That the Superintendent of Schools (the "Superintendent") is authorized in the name and on behalf of the School Committee to execute and deliver the grant agreement between the Grantor and the Town of East Millinocket, a political subdivision of the State of Maine, acting by and through its School Committee, a/k/a the East Millinocket School Board, (the "Grant Agreement") in order to effect the acceptance of the Grant; that the Grant Agreement by substantially in the form presented at this meeting, with such changes therein not contrary to the general tenor thereof as the Superintendent may approve, the execution and delivery thereof to be conclusive evidence of such approval; and that any prior such action by the Superintendent is hereby ratified and confirmed;

3. That the School Committee carry out the terms and conditions of the Grant Agreement on behalf of the Town of East Millinocket and use the Grant for the educational purposes set out in the Grant Agreement, copies of which are on file with the School Committee.

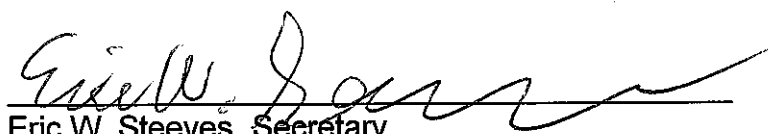
Discussion: This is a bonus grant given by the MacKenzie Foundation

Vote: In Favor 5

Opposed 0

Abstain 0

A true copy, attest:



Eric W. Steeves, Secretary
East Millinocket School Department

c. Uncollectable Lunch Debt

A motion was made by Mark Wallace and seconded by Mark Scally to approve a transfer of \$759.98 from the local budget to the food service program to write off the uncollectible balances.

If any of these balances should be paid, the money would go into the local budget as a miscellaneous revenue.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

d. Dedications: An appreciation plaque was presented to Rick & Brenda Angotti in appreciation for all they do for our Performing Arts Program. A plaque was presented to Mark Scally naming the stage after him. A plaque was presented to the Gloria C. MacKenzie Foundation dedicating the new Auditorium to the Mackenzie's. Mindy MacKenzie accepted the plaque.

e. Ed Tech 1 approval

A motion was made by Mark Wallace and seconded by Dan Byron to approve Rachel Towle for the new Ed Tech 1 position.

Discussion: She will be working with a student with medical needs

Vote: In favor 5 Opposed 0 Abstain 0

f. Create .5 Title 1 Ed Tech III/Ed Tech II position

A motion was made by Mark Wallace and seconded by Dan Byron to approve creating a .5 Title 1 Ed Tech III/Ed Tech II position.

Discussion: This is a 1-year position

Vote: In favor 4 Opposed 0 Abstain 0

g. .5 Title 1 Ed Tech III/.5 Ed Tech II approval

A motion was made by Mark Wallace and seconded by Mark Scally to approve Taia Federico for the new .5 Title 1 Ed Tech III/.5 Ed Tech II position.

Discussion: This is a 1-year position

Vote: In favor 3 Opposed 0 Abstain 1

h. Approval to hire Winter Sport Coaches

A motion was made by Mark Wallace and seconded by Mark Scally to give approve Darrick Thompson and Kevin Giberson as Boys Varsity and Boys JV basketball coaches for the 2020-2021 season should we have one.

Discussion: If all goes as planned phase 1 will begin on December 7th, phase 2 will begin on December 14th, and play time within our POD will begin on January 11, 2021

Vote: In favor 4 Opposed 0 Abstain 0

A motion was made by Mark Wallace and seconded by Mark Scally to approve Aaron Hutchins and Kirsten Hutchins as Girls Varsity and Girls JV coaches for the 2020-2021 season should we have one.

Discussion: None

Vote: In favor 4 Opposed 0 Abstain 0

A motion was made by Mark Wallace and seconded by Mark Scally to approve Crystal Brown and Meredith Kelly as Co-Cheerleading coaches for the 2020-2021 season should we have one.

Discussion: None

Vote: In favor 4 Opposed 0 Abstain 0

i. Rehire of School Safety Officer

A motion was made by Mark Wallace and seconded by Mark Scally to rehire Don Bolduc as the School Safety Officer.

Discussion: This is funded by a grant for security system and safety of our schools. Don will begin on November 16, 2020.

Vote: In favor 4 Opposed 0 Abstain 0

8. Administrative Reports:

A. Principal – Mr. Page See attached report

B. Financial – Ms. Milewski See attached report

C. Special Education – Ms. Smith See attached report

D. Athletic Director – Mr. Montgomery See attached report. Mr. Montgomery also commented that if our county goes red athletics will automatically be shut

down. We have installed new Aerus Machines for sanitizing and purifying our building. We have spread them around the building.

E. Medway Middle School – Mrs. Dickinson See attached report

F. Region III – Mr. Whitehouse There was an approval for a new Business Program starting next year.

9. Guidance & Superintendent Report – Mr. Steeves (see attached report.) Mr. Steeves also commented that we are buying 3 vans and the board agreed to allow Clint Linscott to display our maroon van for selling purposes. With no strings attached, the board agreed to have Luci file an intent with the State that we would like to buy a bus next year. Mrs. Lyons created the design logo that we will display on our new vans.

10. Announcements

A. Future Meeting: Next meeting will be on Wednesday, December 16th at 5:15 pm.

11. Executive Sessions

A. 1 M.R.S.A. § 405. (6)(A) Personnel Matter

A motion was made by Mark Wallace and seconded by Mark Scally to enter executive session.

All in favor 5 Time in 5:09 pm Time out 5:29 pm

Discussion: None

Action taken after Executive Session

A motion was made by Mark Wallace and seconded by Mark Scally to approve Stacia Smith as Interim Superintendent from January 1, 2021 to June 30, 2021 and to approve the Interim Superintendent plan as presented by the School Administration.

Discussion: None

Vote: In favor 5 Opposed 0 Abstain 0

12. Adjournment:

A motion was made by Mark Wallace and seconded by Mark Scally to adjourn.

Vote 4 Time Out 6:20 pm

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Eric W. Steeves". The signature is fluid and extends across the width of the page.

Eric W. Steeves
Superintendent